

Confidentiality

The nature of a student's disability, the content of documentation and other records on file are confidential and maintained in a secure place which is not part of the student's record.

TEAS Accommodations

Requests for accommodations for the TEAS must also be made to Accessibility Services

Please Note:

You must meet with Accessibility Services every semester.

Accommodations are approved on a semester-by-semester basis.



Contact Us



207-453-5150

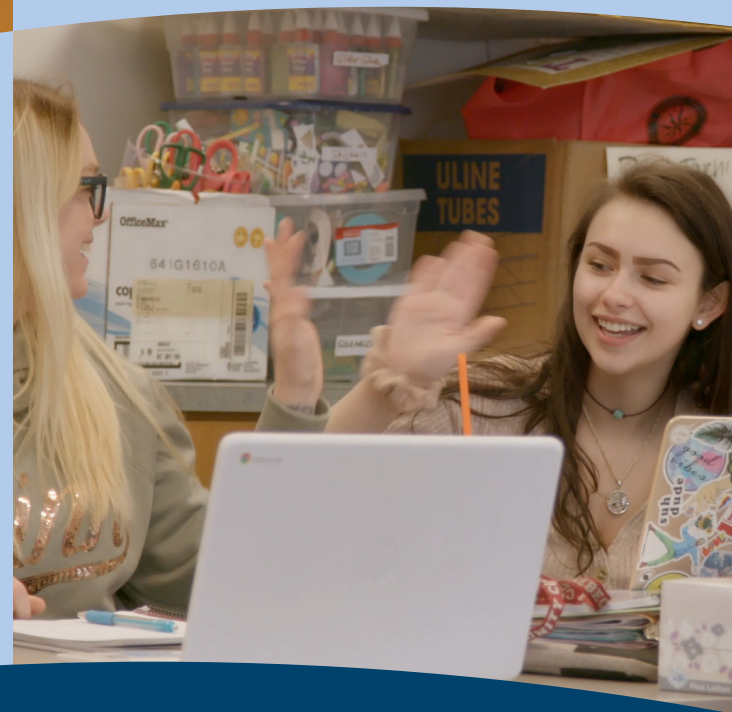


accessibility@kvcc.me.edu



92 Western Ave, Fairfield, ME 04937

ACCESSIBILITY SERVICES



KENNEBEC VALLEY
COMMUNITY COLLEGE
YOUR BRIDGE TO A BRIGHTER FUTURE



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What does Accessibility Services do?

Accessibility Services helps students determine accommodations, facilitate access, and provide needed auxiliary aids and services.

What does a student need to do to get Accommodations?

It is the student's responsibility to identify themselves as having a disability and formally request accommodations by emailing accessibility@kvcc.me.edu and providing disability documentation.

The laws applicable to disability accommodations in the college setting are different from those in K-12. IEPs and 504 plans are welcome but DO NOT typically provide documentation needed for accommodations in college.

The Accommodation Process Includes the following:

Step 1:

Provide Documentation to:

- accessibility@kvcc.me.edu,
- 92 Western Ave,
Fairfield, ME 04937

See "Documentation" section for more information

Step 2:

Meet with Accessibility Services to complete Student Agreement and Accommodation Letter

Step 3:

Deliver Accommodation Letter to Faculty

Documentation

Documentation **must** meet the following criteria

- Be written by a **qualified practitioner**;
- **Be current** (in most cases within three years);
- State **specific** diagnosis
- **Include** diagnostic; methodology, diagnostic criteria, evaluation methods, testing dates and result;
- Be on a **letterhead and signed** by professional submitting the reports;
- **Explain** the impact the disability may have on the student's academic and vocational environment, and;
- **Provide** description of any accommodations and/or auxiliary aid used in the past.

