



**Kennebec Valley Community College**  
**92 Western Avenue**  
**Fairfield, ME 04937**

**Competitive Bid**  
**Request for Proposal**  
**Grant Writing Services**

**Addendum I**

**June 3, 2022**

**Question I – Email received June 2, 2022**

*It looks like a very quick turnaround time from when the proposal is due to when a decision will be made by KVCC, about 3 days, what is the evaluation process of KVCC? Will our references need to be available to be contacted within those 3 days?*

**Reply I**

Section 9.0 Bid Review and Evaluation of the Request for Proposal outlines our evaluation method. The evaluation method is based upon the proposer's technical ability to meet the outlined specifications, project approach, experience, reference input, and cost. Your reference's input is part of the evaluation method. Proposals are due Monday, June 13, 2022 by 3:00 P.M. ET and the award decision and notification will be completed on or before June 17, 2022.

**Question II – Email received June 2, 2022**

*I don't have Workers Comp insurance. I am a one-woman operation. Do I need to look into getting worker's comp? None of my other clients require it so this would be unique to KVCC.*

**Reply II**

No, independent contractors without employees are not required to purchase workers comp insurance for themselves.