

**00 11 13**  
**Notice to Contractors**

**KVCC CARTER LECTURE HALL HVAC SYSTEM REPLACEMENT**

BGS Project: #3321

*The Work involves all safety measures, protection, removals, protections, preparations and installations for replacement of an existing, dedicated HVAC system serving Lecture Hall space of Carter Hall. The majority of the work will take place on the lower level of the space accessible from the outside. The Project scope includes but is not limited to: replacing the air handling unit, air-cooled condensing unit, ductwork, unit heater, some finned-tube radiation, associated electrical wiring and controls. System balancing and start-up shall also be performed.*

The cost of the work is approximately \$ 300,000. The work to be performed under this contract shall be completed on or before the Final Completion date of **02. January, 2023**.

1. Bids shall be submitted in sealed envelopes plainly marked "***Bid for KVCC Carter Lecture Hall HVAC System Replacement***" and addressed to the Bid Administrator:  
*Brianne Pushor, Director of Operations and Compliance*  
*Kennebec Valley Community College*  
*92 Western Avenue*  
*Fairfield, Maine*  
*04937*

The envelope shall contain a completed Contractor Bid Form, plus bid security when required, to be received no later than **2:00 p.m. on 10. May, 2022**. Bid submissions will be opened and read aloud at *KVCC Carter Hall Multipurpose Room* at the time and date noted above.

Any bid submitted after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid.

2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.  
If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
4. Performance and Payment Bonds *are required* on this project.  
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in

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the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.

5. Filed Sub-bids *are not required* on this project.
6. There *are no* Pre-qualified General Contractors on this project.  
If Pre-qualified General Contractors are identified for this project, the name of each company, with their city and state, are listed below.
7. An on-site pre-bid conference *will* be conducted for this project.  
If a pre-bid conference is scheduled, it is *mandatory* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. *The mandatory pre-bid conference will be held on 03. May, 2022 at 3:00 pm, the gathering point will be Carter Hall Multipurpose Room North Patio Entrance.*
8. Bid Documents - full sets only - will be available on or about **18. April, 2022** and may be obtained *at no cost (electronic documents only)* from:  
*Lewis + Malm Architecture*  
*119 Main Street, Suite C*  
*Bucksport, Maine 04496*  
*Telephone: 207.469.7440*  
*Email: jim@lewisandmalm.com and charles@lewisandmalm.com*
9. Bid Documents may be examined at:  

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| <i>AGC Maine</i>                           | <i>Construction Summary</i>                |
| <i>188 Whitten Road</i>                    | <i>734 Chestnut Street</i>                 |
| <i>Augusta, ME 04330</i>                   | <i>Manchester, NH 03104</i>                |
| <i>Phone 207-622-4741 Fax 207-622-1625</i> | <i>Phone 603-627-8856 Fax 603-627-4524</i> |