



Kennebec Valley Community College
92 Western Avenue
Fairfield, ME 04937

Competitive Bid
Request for Proposal
Café and Catering Services

Addendum I
November 10, 2021

Question I – Email received November 5, 2021

Can you share with us, if you currently have a food service contract partner? If not, what helped make the decision to seek a dining partner?

Reply I

Kennebec Valley Community College does not currently have a food service contract partner. As a college campus, our desire is to offer high quality food services to the campus community.

Question II – Email received November 5, 2021

Can you share what previous years' sales have been? (Café and catering)?

Reply II

The previous food services model was designed to support students in their academic programming. Following the acquisition of the Good-Will Hinckley property, an Agricultural Sciences program was created, which produced organic crops and livestock which were then sold to the College's Food Services program at wholesale prices established by organic agricultural collectives.

Question III – Email received November 5, 2021

Can you share or estimate what population will be like stating Spring 2021?

Reply III

Kennebec Valley Community College's Fall 2021 enrollment has a total headcount of 2,108, which includes fulltime and parttime students.

Question IV – Email received November 5, 2021

Pg 6 part C – RFP mention the purchase of inventory and equipment. Can you clarify what the expectation is for purchasing any equipment?

Reply IV

Any additional equipment required for operations will be at the expense of the vendor.

Question V – Email received November 5, 2021

Pg 7 Part E (A)- You mention Board Menus. Is there a board plan (meal plan) on campus?

Reply V

We currently do not offer any meal plans on campus.

Question IV – Email received November 5, 2021

RFP states that January 10th will be first day of service. Will that be the first day of classes?

Reply IV

January 10th is the beginning of our Spring semester.

Question VI – Email received November 5, 2021

RFP pg 6 Part A. Can you clarify what you would like proposers to answer in the Scope of Services?

Reply VI

As stated in Section 10.0 Preparation of Bids Part A. A narrative with concrete examples, of how the organization has addressed the requirements listed in Section 6.0, Scope of Services. Meaning, please provide a narrative with examples that show how your organization will meet the minimum acceptable requirements that are outlined in Section 6.2 Specifications.

Question VII – Email received November 5, 2021

Can you share current staffing models and wages?

Reply VII

We currently do not have a staffing model or wages; cur dining services program closed in March 2020.

Question VIII – Email received November 5, 2021

Do you know if staff currently working with the dining program will stay with a new food service provider?

Reply VIII

There is no current staff in our dining services program.