1912 SAINT JOSEPH'S COLLEGE ONLINE

Kennebec Valley Community College and Saint Joseph's College Online

Transfer Agreement

This Agreement provides transfer admission opportunities for academically qualified students and graduates of Kennebec Valley Community College (KVCC), who are interested in completing their Bachelor's degree through Saint Joseph's College Online (SJC).

Terms of Agreement:

I. The Saint Joseph's College Online program most suitable for articulation with KVCC is the following: Associate of Applied Science in Health Information Technology to Bachelor of Science in Health Information Management (BSHIM). The accompanying degree plan table reflects the degree requirements for this program, which may be subject to change.

II. Saint Joseph's College Online will accept for admission a degree candidate who has earned a grade point average of 2.0 or better (based on a 4.0 scale) into the online BSHIM program, upon confirmation of official transcripts. The student must be in good standing with KVCC and meet any specific admission and enrollment standards and requirements for the program at SJC.

III. KVCC students accepted at SJC will receive academic credit for all College level courses that were successfully completed with a letter grade of C or better and are deemed comparable (based on current course description information, course/degree requirements and agreement by the representatives of the respective programs) to current SJC courses. Non-credit or remedial courses will not be accepted for transfer credit and/or graduation requirements. All transcripts will be reviewed on an individual basis.

IV. KVCC students/graduates need to submit an application and official transcripts from KVCC, as well as any other educational institutions previously attended.

V. If a student does not have the foundation or skill to enroll in an upper level course due to a lack of the appropriate introductory course(s), any necessary prerequisite course(s) will be required.

VI. Prerequisite and/or general education courses required for the BSHIM may be transferred from KVCC or other accredited institutions, but 25% of the identified course requirements must be completed at SJC.

VII. SJC agrees to waive the application fee for all students of KVCC.

VIII. This agreement will be reviewed annually and may be revised by mutual consent. In addition, SJC and KVCC agree to notify one another in writing, at least one semester in advance of program changes that might affect the transfer of students under this agreement.

IX. Both entities agree to the right to use each other's names in print and media advertising to the public for the purpose of marketing the programs described herein.

X. KVCC agrees to promote this partnership and provide informational materials to their students and graduates. SJC will reciprocate by including the partnership on its webpage.

Kennebec Valley Community College and Saint Joseph's College Online, recognizing the importance of providing a seamless coordination process for students, hereby enter into a Transfer Agreement. We, the undersigned, as the representatives of KVCC and SJC, hereby demonstrate our commitment to full implementation of the agreement.

KENNEBEC VALLEY COMMUNITY COLLEGE

Jon H. Connolly, Ph.D.
Vice President and Academic Dean
Kennebec Valley Community College

12/6/14
Date

Richard Hopper, Ph. D.
President
Kennebec Valley Community College

12-12-14
Date

Contact Information:

Jon H. Connolly, Ph.D.

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SAINT JOSEPH'S COLLEGE

Dr. Michael Pardales
Vice President and Chief Learning Officer
Saint Joseph's College

1/7/15
Date

Lynne Robinson
Dean of Continuing Education
Saint Joseph's College Online

1/7/15
Date

Contact Information:

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1912 SAINT JOSEPH'S COLLEGE ONLINE

Kennebec Valley Community College & Saint Joseph's College

Associate in Applied Science-Health Information Technology ~ Bachelor of Science-Health Information Management

Academic Year Transfer Credit Agreement:

Course Catalog: 2014-2015

SJC CRN	SJC General Elective Requirements	Credits	KVCC CRN	Course Equivalents	Credits
GENXFR	Health Data Management (pre-requisite)	3	HIT 211	Health Data Collection	3
GENXFR	Medical Terminology (pre-req)	3	MAS 121	Medical Terminology	3
GENXFR	Clinical Classification Systems - ICD (pre-req)	4	HIT 201	ICD-10-CM/PCS Coding & Classification Systems	4
GENXFR	Clinical Classification Systems - CPT (pre-req)	4	HIT 222	CPT-4 Coding	4
GENXFR	General Electives	21	COM 104 or 10	Introduction to Communication OR Interpersonal Communication	3
			BIO 213	Anatomy & Physiology I (4 credit course-see below)	1
			BIO 214	Anatomy & Physiology II (4 credit course- see below)	1
			HIT 136	Introduction to Coding & Classification	3
			HIT 210	Management Concepts for Health Care Organizations	2
			HIT 142	Directed Practice I	2
			HIT 243	Directed Practice II	2
			HIT 245	Seminar in Health Information Technology	3
				Other KVCC courses required for AAS-HIT	4
	Total Required General Elective Credits:	**35**		*Total Elective Transfer Credit:*	**35**
SJC CRN	**SJC General Education Requirements**	Credits	KVCC CRN	**Course Equivalents**	Credits
EH 106	English Comp. I	3	ENG 101	College Composition	3
EH 107	English Comp. II*	3			
MA 205	Elementary Statistics*	3			
PH 210	Ethics*	3			
HISXFR	History*	3			
HISXFR	History*	3			
PHLXFR	Philosophy*	3			
THEXFR	Theology*	3			
MTHXFR	College Mathematics	3	MAT 113	Elements of Mathematics	3
BI 204	Anatomy & Physiology I	3	BIO 213	Anatomy & Physiology I (4 credit course- see above)	3
[illegible]FR	Natural Science	3	BIO 214	Anatomy & Physiology II (4 credit course- see above)	3
SSCXFR	Social Science	3	PSY 101	Introduction to Psychology	3
SSCXFR	Social Science*	3			
HUMXFR	Humanities	3		Humanities elective (not including ASL courses)	3
HUMXFR	Humanities*	3			
	Total Required General Education Credits:	**45**		*Total General Education Transfer Credit:*	**18**
SJC CRN	**SJC Major Specific Requirements**	Credits	KVCC CRN	**Course Equivalents**	Credits
HA 205	American Health Care System	3			
HA 214	Health Care Informatics	3	HIT 101	Introduction to Health Information Technology	3
HA 302	Human Resource Management	3			
HA 330	Health Care Administration	3			
HA 343	Health Care Financial Management	3			
HA 353	Legal Aspects of Health Care Administration	3	HIT 132	Legal, Ethical & Regulatory Issues	3
HA 410	Quality in Health Care Administration	3	HIT 212	Quality Improvement	3
HIM 320	Reimbursement Methodologies	3			
HIM 330	Advanced Health Data Management	3			
HIM 340	Information & Communication Strategies	3			
HIM 402	Project & Operations Management	3			
HIM 403	Health Care Statistics & Research	3			
HIM 460	Advanced Practicum	3			
NU 311	Pharmacology	3			
NU 312	Pathophysiology	3	BIO 216	Pathophysiology & Pharmacology	3
	Total Required Major Courses:	**45**		*Total Required Major Courses:*	**12**
SJC CRN	**SJC Major Elective Requirements**	Credits	KVCC CRN	**Course Equivalents**	Credits
	one Health Administration Elective	3			
	red = must be taken at SJC				
	*** = can be taken at SJC, KVCC or other school**				
	TOTAL SJC credits must be minimum of 32				
	Total Required Major Elective Courses:	**3**		*Total Required Major Elective Transfer Credit:*	**0**
	Total B.S. HIM Credits Remaining:	**63**		**Total KVCC A.A.S. HIT Transfer Credit Awarded:**	**65**
	Total SJC Degree Completion Credits	**128**			

Reviewed by: TW 08-06-14
Assistant Registrar: JRT 08-06-2014

Note: This degree map serves as a guide
All transcripts will be reviewed on an individual basis

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Guidelines for transfer credit applicability

Sciences
Includes all science courses except behavioral and social sciences.
Examples: Anatomy and Physiology, Microbiology, Biological Sciences (Botany, Zoology, Animal Behavior), Environmental/Ecology, Entomology, Chemistry, Physical Sciences (Geology, Physics, Earth Science, Astronomy, Geography)

Social Sciences
Broadly defined as human and behavioral sciences
Examples: Psychology, Sociology, Anthropology, Social Work (including Human Services and Social Welfare courses), Political Science (including American Government)

Philosophy
May include Philosophy, Logic and Ethics. Must be coded as Philosophy.
Examples: Philosophy, Logic & Ethics
Not Acceptable: Medical Ethics

Ethics
Must be general ethics/philosophy based
Examples: Ethics
Not Acceptable: Medical Ethics

Theology
Bible Studies, Theology, Religious Studies. Must fall under the department of Religion or Theology
Examples: World Religions, Theology of Christ

History
Includes all college level history courses cataloged within the history department.
Examples: World Civilization, U.S. History, Western Civilization
Not Acceptable: Courses that are based within a specific major such as Educational History.

Humanities
Examples: Theater/Drama/Film (History or Appreciation), Music (History or Appreciation), Art (History or Appreciation), Literature, Mythology, Foreign Language, History, Philosophy, Theology , Humanities survey courses
Not Acceptable: Education courses, Applied art (Ceramics, drawing, sculpture, photography, silkscreen, watercolor), Applied music courses (chorus, piano, French horn, etc.), Speech or Public Speaking or Broadcasting journalism courses, Writing courses (grammar, business writing, tech. writing, creative writing, etc.), Political Science, ASL American Sign Language

General Elective
Any of a variety of college level courses. May include courses in applied arts and sign language, business courses, accounting courses, social sciences, nursing etc.
Examples: Business Ethics, Medical Bioethics, Nursing 101, Intro to Paralegal
Not Acceptable: Physical education courses, vocational courses or other course work that does not have a theoretical basis.

Saint Joseph's College Online will grant transfer credit from accredited colleges or universities with a course grade of "C" or better, provided the course is applicable. To earn a degree through Saint Joseph's College Online students must complete 25% of courses at Saint Joseph's College. Students may transfer up to 95 credits to a Bachelor's degree at Saint Joseph's College Online. Students must take a minimum of 33 credits with Saint Joseph's College Online, 18 of those credits must be within your major/specialization.

Reviewed by: TW 08-06-14
Assistant Registrar: JRT 08-06-2014

Note: This degree map serves as a guide
All transcripts will be reviewed on an individual basis