

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to Students.

- **As of March 31, 2021**, KVCC has accepted the following award amounts to provide Emergency Financial Aid Grants to Students:

Fund	Date of Authorization	Award Number	Student Portion Award Amount	Supplemental Awards Amount	Total Cumulative Award to KVCC	Date Student Portion Exhausted
HEERF 1- Cares	4/24/2020	P425E201591	\$ 489,848		\$ 489,848	3/26/2021
HEERF I- SIP	6/3/2020	P425M200571	\$ 48,066	\$ 100,627	\$ 148,693	
HEERF II - CRRSAA	1/19/2021	P425E201591-20A	\$ 489,848		\$ 489,848	
Total			\$ 3,191,376	\$ 100,627	\$ 3,292,003	

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.

- **As of March 31, 2021**, KVCC received its Emergency Financial Aid Grants to Students allocation under the CRRSAA and ARP (a)(1) and (a)(4) programs in the amount of: **\$489,848.00**.

3. The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) **as of March 31, 2021**:

- **As of March 31, 2021**, KVCC distributed to students its Emergency Financial Aid Grants to Students allocation under the CRRSAA and ARP (a)(1) and (a)(4) programs in the amount of: **\$0.00**

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

Fund	Award Number	Total Cumulative Award to KVCC	Student Distributions QTR 3 1/1/2021-3/31/2021
HEERF 1- Cares	P425E201591	\$ 489,848.00	\$ 188,889.00
HEERF I- SIP	P425M200571	\$ 148,693.00	\$ -
HEERF II - CRRSAA	P425E201591-20A	\$ 489,848.00	\$ -
Total	-	\$ 3,292,003	\$ 188,889

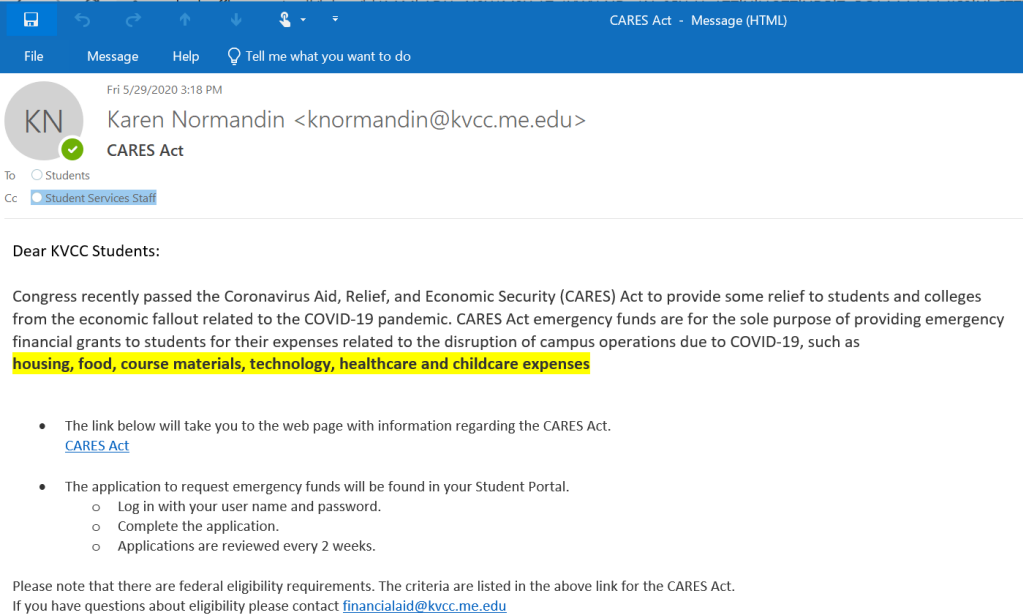
4. The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.
 - KVCC estimated the total number of eligible students to be 1,171.

5. The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs.
 - **As of March 31, 2021**, the total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs is: **0 (zero)**.

Fund	Award Number	Total Cumulative Award to KVCC	Student Distributions QTR 3 1/1/2021-3/31/2021	Number of Awards QTR 3 1/1/2021-3/31/2021
HEERF 1- Cares	P425E201591	\$ 489,848.00	\$ 188,889.00	231
HEERF I- SIP	P425M200571	\$ 148,693.00	\$ -	-
HEERF II - CRRSAA	P425E201591-20A	\$ 489,848.00	\$ -	-
Total	-	\$ 3,292,003	\$ 188,889	231

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs.
- KVCC did not award CRRSAA or ARP funds during the third quarter of fiscal year 2020-2021 (January 1, 2021- March 31, 2021).
 - KVCC utilized the CARES Act eligibility guidelines to determine student emergency financial aid grants during this quarter.
 - KVCC exhausted its student portion of the CARES Act student emergency financial aid grants on March 26, 2021, during this reporting quarter.
7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.
- KVCC did not send any CRRSAA or ARP funds communication during the third quarter of fiscal year 2020-2021 (January 1, 2021- March 31, 2021). This is the history of CARES Act communications:
 - Email Date: **May 29, 2020**





The screenshot shows an email interface with a blue header bar containing navigation icons and the text "CARES Act - Message (HTML)". Below the header, the email content is displayed. It starts with a greeting "Dear KVCC Students:" followed by a paragraph explaining the CARES Act. The paragraph states that Congress passed the CARES Act to provide relief to students and colleges, and that the funds are for emergency financial grants for expenses like housing, food, course materials, technology, healthcare, and childcare. A list of instructions follows, including a link to the CARES Act page and details about the application process in the Student Portal. The email ends with a note about federal eligibility requirements and a contact email for questions.


File Message Help Tell me what you want to do

CARES Act - Message (HTML)

Fri 5/29/2020 3:18 PM

 Karen Normandin <knormandin@kvcc.me.edu>
CARES Act

To:  Students

Cc:  Student Services Staff

Dear KVCC Students:

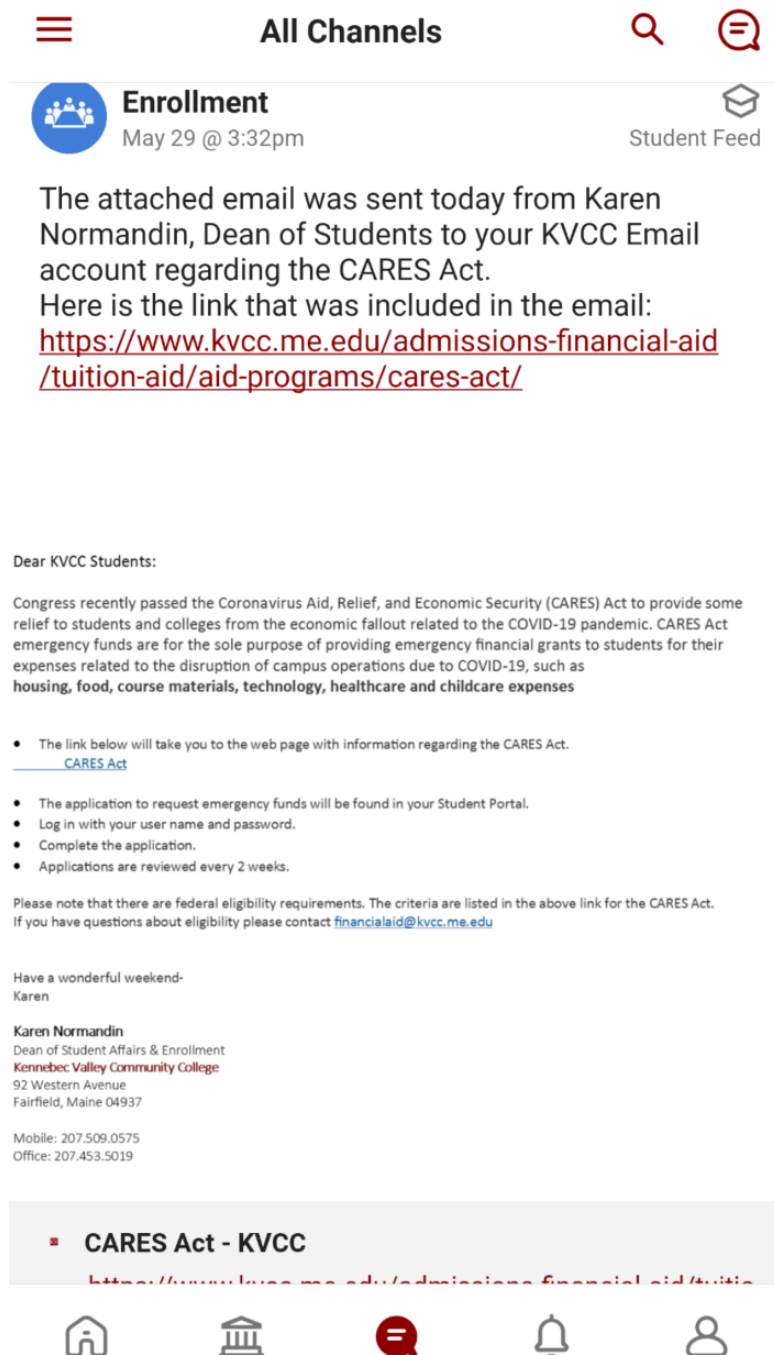
Congress recently passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide some relief to students and colleges from the economic fallout related to the COVID-19 pandemic. CARES Act emergency funds are for the sole purpose of providing emergency financial grants to students for their expenses related to the disruption of campus operations due to COVID-19, such as **housing, food, course materials, technology, healthcare and childcare expenses**

- The link below will take you to the web page with information regarding the CARES Act.
[CARES Act](#)
- The application to request emergency funds will be found in your Student Portal.
 - Log in with your user name and password.
 - Complete the application.
 - Applications are reviewed every 2 weeks.

Please note that there are federal eligibility requirements. The criteria are listed in the above link for the CARES Act. If you have questions about eligibility please contact financialaid@kvcc.me.edu

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

- KVCC Mobile App Announcement Date: **May 29, 2020**



The screenshot shows a mobile application interface. At the top, there is a navigation bar with a hamburger menu icon on the left, the text "All Channels" in the center, and search and notification icons on the right. Below the navigation bar, a notification card is displayed. The card has a blue circular icon with a group of people, the title "Enrollment", the time "May 29 @ 3:32pm", and a "Student Feed" label with a graduation cap icon. The main text of the notification reads: "The attached email was sent today from Karen Normandin, Dean of Students to your KVCC Email account regarding the CARES Act. Here is the link that was included in the email: <https://www.kvcc.me.edu/admissions-financial-aid/tuition-aid/aid-programs/cares-act/>". Below this, there is a section titled "Dear KVCC Students:" followed by a paragraph explaining the CARES Act. A bulleted list provides instructions: "The link below will take you to the web page with information regarding the CARES Act." (with a link to "CARES Act"), "The application to request emergency funds will be found in your Student Portal.", "Log in with your user name and password.", "Complete the application.", and "Applications are reviewed every 2 weeks." A note follows: "Please note that there are federal eligibility requirements. The criteria are listed in the above link for the CARES Act. If you have questions about eligibility please contact financialaid@kvcc.me.edu". The notification ends with "Have a wonderful weekend- Karen" and contact information for Karen Normandin, Dean of Student Affairs & Enrollment at Kennebec Valley Community College. At the bottom of the notification, there is a grey bar with a red square icon, the text "CARES Act - KVCC", and a partially visible red link. The bottom of the app interface shows a navigation bar with icons for home, a building, a notification, a bell, and a profile.

Enrollment
May 29 @ 3:32pm Student Feed

The attached email was sent today from Karen Normandin, Dean of Students to your KVCC Email account regarding the CARES Act.
Here is the link that was included in the email:
<https://www.kvcc.me.edu/admissions-financial-aid/tuition-aid/aid-programs/cares-act/>

Dear KVCC Students:

Congress recently passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide some relief to students and colleges from the economic fallout related to the COVID-19 pandemic. CARES Act emergency funds are for the sole purpose of providing emergency financial grants to students for their expenses related to the disruption of campus operations due to COVID-19, such as housing, food, course materials, technology, healthcare and childcare expenses

- The link below will take you to the web page with information regarding the CARES Act.
[CARES Act](#)
- The application to request emergency funds will be found in your Student Portal.
- Log in with your user name and password.
- Complete the application.
- Applications are reviewed every 2 weeks.

Please note that there are federal eligibility requirements. The criteria are listed in the above link for the CARES Act. If you have questions about eligibility please contact financialaid@kvcc.me.edu

Have a wonderful weekend-
Karen

Karen Normandin
Dean of Student Affairs & Enrollment
Kennebec Valley Community College
92 Western Avenue
Fairfield, Maine 04937

Mobile: 207.509.0575
Office: 207.453.5019

CARES Act - KVCC
<https://www.kvcc.me.edu/admissions-financial-aid/tuition-aid/aid-programs/cares-act/>

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

- KVCC CARES ACT Webpage Publish Date: **May 27, 2020**
 - Webpage URL: <https://www.kvcc.me.edu/admissions-financial-aid/tuition-aid/aid-programs/cares-act/>
 - Webpage Contents:
 - **Frequently Asked Questions**
 - WHAT IS THE CARES ACT AND WHERE DID THE FUNDING FOR THE EMERGENCY GRANTS COME FROM?
 - The Coronavirus, Relief and Economic Security (CARE) act was passed by Congress and signed into law on March 27, 2020. One aspect of the act was the creation of the Higher Education Emergency Relief Fund (HEERF). The Cares act provides funds to institutions for emergency financial aid grants to students whose lives have been disrupted by the COVID-19 pandemic.
 - WHAT IS THE CARES ACT AND WHERE DID THE FUNDING FOR THE EMERGENCY GRANTS COME FROM?
 - The Coronavirus, Relief and Economic Security (CARE) act was passed by Congress and signed into law on March 27, 2020. One aspect of the act was the creation of the Higher Education Emergency Relief Fund (HEERF). The Cares act provides funds to institutions for emergency financial aid grants to students whose lives have been disrupted by the COVID-19 pandemic.
 - WHO IS ELIGIBLE FOR CARES ACT EMERGENCY AID GRANTS?
 - Because CARES Act emergency funds are federally funded, eligibility has been restricted by the U.S. Department of Education to students who have filed a Free Application for Federal Student Aid (FAFSA) and participate in the federal student aid programs.
 - To be eligible, a student must:
 - KVCC has received an official 2019-2020 or 2020-2021 FAFSA (Free Application for Federal Student Aid)
 - Be enrolled in a degree or certificate program at KVCC;

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

- Have a high school diploma, home school diploma, or GED;
 - Be making satisfactory academic progress as determined by Financial Aid;
 - Not owe a refund on a federal Title IV education grant;
 - Not be in default on a federal Title IV education loan;
 - Be a U.S. citizen, permanent resident, or other eligible non-citizen;
 - Not have fraudulently exceeded federal Title IV education loan limits;
 - Be registered with the Selective Service if male and required to register;
 - Have a valid Social Security Number;
 - Not have a federal or state conviction for using or distributing illegal drugs while receiving federal Title IV education assistance
 - Not enrolled exclusively in an online program as of March 13, 2020
- DO I NEED TO APPLY FOR THE CARES ACT EMERGENCY GRANT AND HOW WILL I RECEIVE MY EMERGENCY GRANT?
- Students will complete an Emergency Grant Request Form. The form is in the Student Information Portal. Applications will be reviewed bi-weekly. Upon meeting eligibility requirements, the amount of the emergency grant aid will be determined by a review of the request form (amount requested by the student and need for assistance as related to COVID-19) and the student's expected family contribution. Funds will range from \$200 to \$1,000.
 - Checks will be mailed to the student's home address as recorded in the College's Student Information System.
 - Checks will be processed and mailed five (5) days following approval of the student's application. Ineligible students will be notified in writing.
- HOW MUCH EMERGENCY GRANT MONEY WILL I RECEIVE?

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

- The amount of emergency grant aid will be connected to the student's expected family contribution as determined by the completion of the FAFSA (Free Application of Federal Financial Aid).
- WHAT IF I NEED MORE MONEY THAN THE EMERGENCY GRANT I RECEIVED?
 - We understand that students have significant financial needs during this time. These emergency grants are meant to help meet your financial needs, but we know the grants may not be enough money for many students. If you are having substantial financial difficulties, please reach out to the Office of Financial Aid and Scholarships for information on other resources that may be available.
- WHO DO I CONTACT IF I HAVE QUESTIONS?
 - For basic questions about your eligibility for CARES Act emergency aid grants, email financialaid@kvcc.me.edu
 - For questions about the disbursement of grant funds, email businessoffice@kvcc.me.edu

2. KVCC CARES ACT student email sent: **January 6, 2021**

From: Michelle Webb
Sent: Wednesday, January 6, 2021 2:14 PM
To: KVCC January 2021 enrolled students meeting CARES eligibility screening
Subject: Resources for KVCC Students Spring 2021

First Name,

Good afternoon and happy new year!

As the KVCC spring 2021 semester is about to start, I am writing to share a few student resources that you may potentially be eligible to receive.

1. KVCC Cares Act Emergency Student Relief Grants

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

- a. These grants to students are permitted for emergent expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, health care, and childcare).
- b. Awards are based on the student's FAFSA Determined Estimated Family Contribution (EFC)
 - i. Total student CARES ACT award amounts range from \$200-\$1,000
 - ii. $EFC > \$10,000$ = the amount of student request, up to \$500.00
 - iii. $EFC \geq \$3,000$ = \$500.00 grant
 - iv. $EFC < \$3,000$ = \$1,000.00 grant
- c. The following federal criteria are used to identify students who are eligible to apply for funding:
 - i. Submitted and verified (if applicable) an official 2020-2021 FAFSA (Free Application for Federal Student Aid);
 - ii. Enrolled in a degree or certificate program at KVCC;
 - iii. Have a high school diploma, home school diploma, or GED;
 - iv. Be making satisfactory academic progress as determined by Financial Aid;
 - v. Not owe a refund on a federal Title IV education grant;
 - vi. Not be in default on a federal Title IV education loan;
 - vii. Be a U.S. citizen, permanent resident, or other eligible non-citizen;
 - viii. Not have fraudulently exceeded federal Title IV education loan limits;
 - ix. Be registered with the Selective Service if male and required to register;
 - x. Have a valid Social Security Number;
 - xi. Not have a federal or state conviction for using or distributing illegal drugs while receiving federal Title IV education assistance
- d. Additional information: <https://www.kvcc.me.edu/admissions-financial-aid/tuition-aid/aid-programs/cares-act/>
- e. **The application is in the Student Information Portal (logon required). Applications will be reviewed bi-weekly.**

2. KVCC Student Resource Guide

Provides information and application links to a wide range of KVCC, KVCC Foundation, and community resources to assist eligible students in the areas of housing, childcare, and emergent needs.

Kennebec Valley Community College
HEERF II Higher Education Emergency Relief Funds for Students
CRRSAA Coronavirus Response and Relief Supplemental Appropriation Act
And
HEERF III Higher Education Emergency Relief Funds for Students
ARP American Recovery Program
Student Portion- Emergency Financial Aid Grants to Students
Quarter Three Report
January 1, 2021- March 31, 2021

<https://www.kvcc.me.edu/admissions-financial-aid/resources/>

Best wishes for a warm, safe, and happy new year and great KVCC spring semester! Please let me know if you have any related questions.

Michelle Webb, MPPM
Director of Resource Development, Executive Director, KVCC Foundation
Kennebec Valley Community College 92 Western Avenue Fairfield ME 04937
mwebb@kvcc.me.edu
Office: (207)453-5020