

**00 11 13**  
**Notice to Contractors**

**KVCC CARTER HALL ROOF REPLACEMENTS**      BGS project #3297

*The Work involves all safety measures, protection, removals, new construction and equipment installations located on a single roof area of Carter Hall. The majority of the work will take place on a second floor roof area, accessible from the 2nd Floor Mechanical Room via one fixed roof ladder w/ safety cage, and one regular ladder tied down (section of Third Floor roof in between. The project scope includes removal of select existing EDPM roofing assemblies and accessories located on a second story roof area, and replacement with new EDPM roof assemblies and accessories. Based on a professionally prepared structural analysis, some routine structural reinforcement is required as indicated in the contract documents to meet snow drift loading requirements that were missed in the original 1990's structural design. The intent is to conduct as much of this reinforcement work from above as possible with minimal disturbance at the Second Floor ceiling level. There are areas where select removals and repairs are required to existing exterior insulation finish systems. Where ten (10) existing sky-lights are to be removed, metal roof deck and interior gypsum board assembly repairs are required. There are minor interior electrical lighting removals/modifications in the former skylight wells, however no rooftop mechanical equipment or roof penetrations (other than new roof drains connecting to existing piping) exist. Some alternate bid items are also included.*

The cost of the work is approximately \$ 125,000. The work to be performed under this contract shall be completed on or before the Final Completion date of 30 November 2021.

1. Bids shall be submitted in sealed envelopes plainly marked "**Bid for KVCC Carter Hall Roof Replacements**" and addressed to the Bid Administrator:

*Brianne Pushor, Director of Operations and Compliance  
Kennebec Valley Community College  
92 Western Avenue  
Fairfield, Maine  
04937*

The envelope shall contain a completed Contractor Bid Form, plus bid security when required, to be received no later than **2:00 p.m. on 12. August, 2021**. Bid submissions will be opened and read aloud at *KVCC Carter Hall Multipurpose Room* at the time and date noted above.

Any bid submitted after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid.

2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.  
If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.

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4. Performance and Payment Bonds *are required* on this project.  
If noted above as required, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
5. Filed Sub-bids *are not required* on this project.
6. There *are no* Pre-qualified General Contractors on this project.  
If Pre-qualified General Contractors are identified for this project, the name of each company, with their city and state, are listed below.
7. An on-site pre-bid conference *will* be conducted for this project.  
If a pre-bid conference is scheduled, it is *mandatory* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. *The mandatory pre-bid conference will be held on 05. August, 2021 at 2:00 pm, the gathering point will be Carter Hall Multipurpose Room North Patio Entrance.*
8. Bid Documents - full sets only - will be available on or about *19. July, 2021* and may be obtained *at no cost (electronic documents only)* from:  
*Lewis + Malm Architecture*  
*119 Main Street, Suite C*  
*Bucksport, Maine 04496*  
*Telephone: 207.469.7440*  
*Email: jim@lewisandmalm.com and charles@lewisandmalm.com*
9. Bid Documents may be examined at:  

<i>AGC Maine</i>	<i>Construction Summary</i>
<i>188 Whitten Road</i>	<i>734 Chestnut Street</i>
<i>Augusta, ME 04330</i>	<i>Manchester, NH 03104</i>
<i>Phone 207-622-4741 Fax 207-622-1625</i>	<i>Phone 603-627-8856 Fax 603-627-4524</i>

## NOTICE TO CONTRACTORS / REQUEST FOR BIDS

Kennebec Valley Community College is conducting a competitive bid process for the CARTER HALL ROOF REPLACEMENTS PROJECT at the KVCC Campus in Fairfield, Maine. Bids will be opened and read aloud at the KVCC Carter Hall Multipurpose Room, 92 Western Avenue, in Fairfield, Maine 04937 at 2:00 p.m. on Thursday, 12. August, 2021.

The renovation project includes: select removals-, structural steel upgrades-, tapered insulation & EDPM roofing-, architectural-, EIFS repairs-, minor electrical-, minor plumbing-works, on an existing flat roof.

The detailed Notice to Contractors and Subcontractors will be on the Bureau of General Services website: <https://www.maine.gov/dafs/bgs/business-opportunities>, and the KVCC website: <https://www.kvcc.me.edu/about-kvcc/overview/tenders-procurement-notices/> on or about 19JUL2021.



**Reference: 2107 / KVCC CARTER HALL ROOF REPLACEMENTS PROJECT Electronic Documents**

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Prospective Bidders,

Should your company wish to obtain electronic versions of the BID-DOCUMENTS (Drawings & Specifications), for the above referenced project, please sign and return a .pdf copy of the

**NOTICE OF AGREEMENT FOR ELECTRONIC PLANS & SPECIFICATIONS**

**by return email to:**

Jim Tatgenhorst, Architect at [jim@lewisandmalm.com](mailto:jim@lewisandmalm.com)

Upon receipt of the above mentioned completed agreement document, we will provide you with a DropBox link for downloading purposes. DropBox links cannot be forwarded.

**ADDITIONAL INFORMATION:** Please contact Jim at Lewis + Malm Architecture, 119 Main Street, Suite C, Bucksport, Maine 04416, Telephone: (207) 356-8369 (cell), for more information.

## NOTICE OF AGREEMENT FOR ELECTRONIC PLANS & SPECIFICATIONS

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the Architect, the Recipient agrees that all such electronic files are instruments of service of the Architect, who shall be deemed the author, and shall retain all common law, statutory law and other rights, without limitation, including copyrights.

The Recipient agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The recipient agrees not to transfer these electronic files to others without the prior written consent of the Architect. Should the Recipient use web-based methods, such as an FTP or Sharepoint site, allowing other parties to access the electronic documents, said access shall be managed/controlled by the Recipient by means of requiring applicants to register prior to accessing the electronic documents. The Recipient further agrees that Architect shall have no responsibility or liability to Recipient or others for any changes made by anyone other than the Architect or for any reuse of the electronic files without the prior written consent of the Architect.

In addition, the Recipient agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, directors, employees and sub-consultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the Architect or from any use or reuse of the electronic files without the prior written consent of the Architect.

Under no circumstances shall delivery of electronic files for use by the Recipient be deemed a sale by the Architect, and the Architect makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the Architect be liable for indirect or consequential damages as a result of the Recipient's unauthorized use or reuse of the electronic files.

\_\_\_\_\_  
Signature of Recipient of Electronic Plans & Specifications  
For 2107 / KVCC CARTER HALL ROOF REPLACEMENTS

\_\_\_\_\_  
Date

\_\_\_\_\_  
PRINT Recipient's Name

\_\_\_\_\_  
Recipient's Email

\_\_\_\_\_  
PRINT Recipient's Address

\_\_\_\_\_  
Recipient's Telephone

PLEASE USE BLOCK SCRIPT

**[Return signed/dated .pdf of this page by email to:](#)**

Jim Tatgenhorst, Architect at [jim@lewisandmalm.com](mailto:jim@lewisandmalm.com)

Cell: (207) 356 8369