

## Occupational Therapy Assistant (OTA)

Entrance Requirements		Important Information	✓
<b>Clinical Job Shadow and Admission Essay</b> <b><u>(WAIVED DUE TO COVID-19)</u></b>		<ul style="list-style-type: none"> <li>Completion of (1) job shadow</li> <li>Instructions and details are on the job shadow form</li> <li>The forms are included or may be obtained on the OTA page at <a href="http://www.kvcc.me.edu">www.kvcc.me.edu</a></li> <li>Essay prompts are on page 3 of this packet</li> </ul>	
<b>ATI-TEAS Exam</b> <ul style="list-style-type: none"> <li>May be taken a total of three (3) times—original test session plus two (2) re-takes</li> <li>Each re-take includes all subtest scores and may only be taken after a 45-day waiting period</li> <li>Registration is completed in the <b>MYKV Student Portal</b> - Admissions tab, My Application</li> <li>Free preparatory sessions are offered @ the Learning Commons - <a href="mailto:lc@kvcc.me.edu">lc@kvcc.me.edu</a></li> </ul>			
Minimum Composite Score	61%		
Minimum Reading Score	71%		
Minimum Math Score	65%		
Minimum Science Score	51%		
Minimum English Score	62%		
<b>Academic Standing</b> <ul style="list-style-type: none"> <li>Students currently matriculated at KVCC must hold a cumulative GPA of 2.5 at the start of their first semester of program study.</li> <li>Students who are transferring must have achieved a cumulative GPA of 2.5 at their previous school.</li> </ul>			
<b>OTA Program Orientation</b> Upon successful completion of the above entrance requirements, you will receive an acceptance letter. You are then required to attend an accepted student event scheduled in June. You will be notified of the date by the OTA Department Chair. <b>Failure to attend this required accepted student event will jeopardize your admission status.</b>			
<b>Technology Requirements</b> All students are required to have their own laptop computers or similar device with the capability to access Brightspace or similar online learning resources. Students must also have access to high speed internet service.			

For information regarding the admission process for this program, general information about the program or a tour of the campus, contact:

**CJ McKenna, Admissions**  
 E-mail: [cmckenna@kvcc.me.edu](mailto:cmckenna@kvcc.me.edu)  
 Phone: 453-5155

**Julie Larouche, Department Chair**  
 E-mail: [jlrouche@kvcc.me.edu](mailto:jlrouche@kvcc.me.edu)  
 Phone: 453-5023

The admission requirements are set from Sept 2020 through August 2021. KVCC reserves the right to change these at the beginning of a new academic year.



## Occupational Therapy Assistant Program

### Job Shadow

The Occupational Therapy Assistant Program at Kennebec Valley Community College teaches professionalism, and technical skills. This course of study requires a strong personal commitment from each student. All applicants must be aware of the practice of Occupational Therapy in order to make this educational commitment. Applicants fulfill this knowledge requirement through job shadowing.

Applicants are required to observe at least (2) hours in an Occupational Therapy setting, this should be with either an Occupational Therapist or Occupational Therapy Assistant. Applicants must submit an essay that describes the OT observation experience. This essay should include a personal definition of Occupational Therapy, the reflection of the observation experience, and reason why you are choosing the career of an Occupational Therapy Assistant.

Each applicant must observe a job shadow to successfully complete the requirement.

- Visit a setting from the recommended list below. (job shadow must be at least two (2) hours)

***Proper documentation is required from all job shadows.***

**OTA Program Applicant Name:** \_\_\_\_\_

Name of Site: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **Type of Facilities**

Outpatient Mental Health, Behavioral Health  
 Pediatrics/Early Interventions  
 Inpatient Mental Health, Behavioral Health  
 Developmental Disabilities  
 Brain Injury  
 Private Practice/Non-Traditional Setting

Pediatrics/School System  
 Acute Care Hospital (Physical Disabilities)  
 Home Health  
 Skilled Nursing Facilities (SNF)  
 Inpatient Physical Rehabilitation  
 Outpatient Physical Rehabilitation

\_\_\_\_\_  
Printed Name of Occupational Therapy Practitioner

\_\_\_\_\_  
Signature of Occupational Therapy Practitioner

\_\_\_\_\_  
# of hours

\_\_\_\_\_  
Date

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Updated 12/3/2020

## **OTA Essay**

After completing the shadow requirement, on a separate sheet please type your answers to the following.  
(The personal reflection statement should not exceed 250 words.)

- Personal definition of Occupational Therapy
- Reflecting of the observation experience
- Why are you choosing the career of an Occupational Therapy Assistant?

**Each student MUST bring a copy of their essay to the OTA – Accepted Student Night.**

### **Fully Accredited by**

Accreditation Council for Occupational Therapy Education (ACOTE)  
6116 Executive Boulevard, Suite 200,  
North Bethesda, MD 20852-4929.  
(301)652-2682  
[www.acoteonline.org](http://www.acoteonline.org)

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Updated 12/3/2020

## Notice to Applicant

### **Criminal Background Checks**

Applicants to certain programs need to note that a criminal background check will likely be required while enrolled in the program or as a condition of employment in the field. Certain internship and/or practicum sites, such as health care facilities, may limit or deny clinical privileges to those students who have a prior or current criminal record.

- Should a clinical facility refuse to permit a student to complete a clinical rotation based upon the student's criminal background check, the student may not be able to complete the program. In the event a student is denied placement at a clinical site the college will likely be required to enter an academic dismissal from the program.
- Additionally, certain licensing and credentialing boards may refuse to issue a license to practice based upon prior or current criminal offense (s). To learn more about whether the program or profession in which you are interested has such requirements or limitations, contact the appropriate Department Chair.

### **Infectious Diseases**

Applicants who consider a career in Nursing or the Allied Health professions should be aware that during their education and subsequent employment, they will be working in situations where exposure to infectious diseases is probable. This is an occupational risk for all health care workers. Persons should not become health care workers unless they recognize and accept this risk. Proper education and strict adherence to well-established infection control guidelines, however, can reduce the risk to a minimum. Thorough education in infection control procedures is an integral part of each health care program.

### **Exposure to Latex**

Additionally, applicants should be aware that exposure to natural rubber latex (NRL) is likely. Individuals exposed to NRL products may develop allergic reactions such as skin rashes; hives; nasal, eyes, or sinus symptoms; and, rarely, shock.

### **Costs**

Costs associated with required immunizations, criminal background checks, finger printing (when applicable) and admission testing are the responsibility of the applicant.

### **Clinical/Fieldwork Placement**

Students may be scheduled for day, evening and night clinical/fieldwork experiences in some programs. It is expected that the student is able to make the necessary arrangements in order to complete all scheduled times. Placement is State-wide. The student is responsible for all travel and/or living related to the clinical or fieldwork experience.

KVCC is an equal opportunity affirmative action institution and employer.  
For more information, contact the Dean of Students at (207) 453-5019.