

**Kennebec Valley Community College 00527600**  
**CARES Act Emergency Grant**  
**45-Day Report July 11, 2020**

The Certification and Agreement directs each institution applying for HEERF funds to comply with Section 18004(e) of the CARES Act and comply with required reporting protocols. Accordingly, the following information must appear in a format and location that is easily accessible to the public 30 days after the date when the institution received its allocation under 18004(a)(1) and updated every 45 days thereafter.

1. An acknowledgment that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
  - **April 14, 2020:** KVCC signed the *Recipient's Funding Certification and Agreement* for: Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act Section 18004(a)(1) of the CARES Act, Pub. L. No. 116-136.
  - **April 27, 2020:** KVCC received its Emergency Financial Aid Grants to Students allocation under (CARES) Act Section 18004(a)(1) in the amount of: **\$489,848.00**.
    - **100 percent of this allocation (\$489,848)** will be used to provide Emergency Financial Aid Grants to KVCC students.
    - **No less than 50 percent** of the total funds received by KVCC under Section 18004(a)(1) of the CARES Act will be used to provide Emergency Financial Aid Grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.
  - KVCC received **\$489,848.00** under (CARES) Act Section 18004(a)(1) to be used to provide Emergency Financial Aid Grants to KVCC students.
3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).
  - 30-Day Report (May 27, 2020): **\$0**
  - 45-Day Report (July 11, 2020): **\$ 77,009**
  - 45-Day Report 2 (August 25, 2020): TBD
  - 45-Day Report 3 (October 9, 2020): TBD
  - *Additional reports will be released every 45 days per the terms of the grant agreement.*

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4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.
- KVCC estimated the total number of eligible students to be **1,171**.
  - The following federal criteria were used to identify students who were eligible to apply for funding:
    - Submitted and verified (if applicable) an official 2019-2020 or 2020-2021 FAFSA (Free Application for Federal Student Aid);
    - Enrolled in a degree or certificate program at KVCC;
    - Have a high school diploma, home school diploma, or GED;
    - Be making satisfactory academic progress as determined by Financial Aid;
    - Not owe a refund on a federal Title IV education grant;
    - Not be in default on a federal Title IV education loan;
    - Be a U.S. citizen, permanent resident, or other eligible non-citizen;
    - Not have fraudulently exceeded federal Title IV education loan limits;
    - Be registered with the Selective Service if male and required to register;
    - Have a valid Social Security Number;
    - Not have a federal or state conviction for using or distributing illegal drugs while receiving federal Title IV education assistance
    - Not enrolled exclusively in an online program as of March 13, 2020
  - Kennebec Valley Community College added additional criteria as follows:
    - The student must be enrolled at the time of application and be pre-registered for fall 2020 courses at KVCC.
    - Exceptions were made for students enrolled as of March 13, 2020 and pre-registered for fall 2020 but not enrolled at the time of an application submitted during the summer 2020 semester. These students were issued ½ of their total CARES ACT emergency financial aid grant at the time of application approval and the second ½ of their grant will be issued early in the fall 2020 semester provided the student is enrolled at the end of the fall 2020 add/drop period.
5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.
- 30-Day Report (May 27, 2020): **0 students**
  - 45-Day Report (July 11, 2020): **117 students**
  - 45-Day Report 2 (August 25, 2020): TBD
  - 45-Day Report 3 (October 9, 2020): TBD
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6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

- Students were required to complete an online CARES Act Grant application in their myKVCC student portal.
- In addition to the eligibility determination methodology listed in the above section # 4, the following award amount determination methodology was utilized:

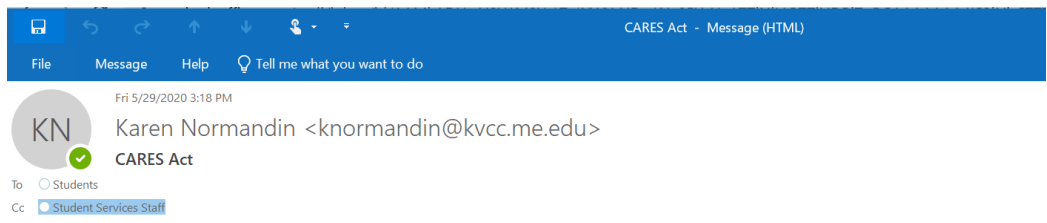
<b>FAFSA Determined Estimated Family Contribution (EFC)</b>	<b>Total CARES ACT Award Amount</b>
EFC > \$10,000	The amount of student request, up to \$500.00 (range \$200-\$500)
EFC > = \$3,000	\$500.00
EFC < \$3,000	\$1,000.00

- Financial aid grants to students for are only permitted for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, course materials, technology, health care, and child care).

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

- Email Date: **May 29, 2020**

○ Email Contents:



Dear KVCC Students:

Congress recently passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide some relief to students and colleges from the economic fallout related to the COVID-19 pandemic. CARES Act emergency funds are for the sole purpose of providing emergency financial grants to students for their expenses related to the disruption of campus operations due to COVID-19, such as **housing, food, course materials, technology, healthcare and childcare expenses**

- The link below will take you to the web page with information regarding the CARES Act.  
[CARES Act](#)
- The application to request emergency funds will be found in your Student Portal.
  - Log in with your user name and password.
  - Complete the application.
  - Applications are reviewed every 2 weeks.

Please note that there are federal eligibility requirements. The criteria are listed in the above link for the CARES Act. If you have questions about eligibility please contact [financialaid@kvcc.me.edu](mailto:financialaid@kvcc.me.edu)

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- KVCC Mobile App Announcement Date: **May 29, 2020**
  - Mobile APP Contents:

The screenshot shows the KVCC mobile app interface. At the top, there is a navigation bar with a hamburger menu icon on the left, the text "All Channels" in the center, and search and notification icons on the right. Below the navigation bar, there is a post header for "Enrollment" with a blue circular icon containing a group of people. The post is dated "May 29 @ 3:32pm" and is categorized as "Student Feed". The main content of the post is a text message from Karen Normandin, Dean of Students, regarding the CARES Act. It includes a link to the college's website for financial aid information. Below the text, there is a section titled "Dear KVCC Students:" followed by a paragraph explaining the CARES Act and a bulleted list of instructions for students. At the bottom of the screenshot, there is a navigation bar with icons for home, a building, a red speech bubble, a bell, and a person.

**Enrollment**  
May 29 @ 3:32pm Student Feed

The attached email was sent today from Karen Normandin, Dean of Students to your KVCC Email account regarding the CARES Act.  
Here is the link that was included in the email:  
<https://www.kvcc.me.edu/admissions-financial-aid/tuition-aid/aid-programs/cares-act/>

Dear KVCC Students:

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Have a wonderful weekend-  
Karen

**Karen Normandin**  
Dean of Student Affairs & Enrollment  
Kennebec Valley Community College  
92 Western Avenue  
Fairfield, Maine 04937

Mobile: 207.509.0575  
Office: 207.453.5019

**■ CARES Act - KVCC**  
<https://www.kvcc.me.edu/admissions-financial-aid/tuitio>

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- KVCC CARES ACT Webpage Publish Date: **May 27, 2020**
  - Webpage URL: <https://www.kvcc.me.edu/admissions-financial-aid/tuition-aid/aid-programs/cares-act/>
  - Webpage Contents:
  - **Frequently Asked Questions**
  - WHAT IS THE CARES ACT AND WHERE DID THE FUNDING FOR THE EMERGENCY GRANTS COME FROM?
    - The Coronavirus, Relief and Economic Security (CARE) act was passed by Congress and signed into law on March 27, 2020. One aspect of the act was the creation of the Higher Education Emergency Relief Fund (HEERF). The Cares act provides funds to institutions for emergency financial aid grants to students whose lives have been disrupted by the COVID-19 pandemic.
  - WHAT IS THE CARES ACT AND WHERE DID THE FUNDING FOR THE EMERGENCY GRANTS COME FROM?
    - The Coronavirus, Relief and Economic Security (CARE) act was passed by Congress and signed into law on March 27, 2020. One aspect of the act was the creation of the Higher Education Emergency Relief Fund (HEERF). The Cares act provides funds to institutions for emergency financial aid grants to students whose lives have been disrupted by the COVID-19 pandemic.
  - WHO IS ELIGIBLE FOR CARES ACT EMERGENCY AID GRANTS?
    - Because CARES Act emergency funds are federally funded, eligibility has been restricted by the U.S. Department of Education to students who have filed a Free Application for Federal Student Aid (FAFSA) and participate in the federal student aid programs.
    - To be eligible, a student must:
    - KVCC has received an official 2019-2020 or 2020-2021 FAFSA (Free Application for Federal Student Aid)
    - Be enrolled in a degree or certificate program at KVCC;
    - Have a high school diploma, home school diploma, or GED;
    - Be making satisfactory academic progress as determined by Financial Aid;

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- Not owe a refund on a federal Title IV education grant;
  - Not be in default on a federal Title IV education loan;
  - Be a U.S. citizen, permanent resident, or other eligible non-citizen;
  - Not have fraudulently exceeded federal Title IV education loan limits;
  - Be registered with the Selective Service if male and required to register;
  - Have a valid Social Security Number;
  - Not have a federal or state conviction for using or distributing illegal drugs while receiving federal Title IV education assistance
  - Not enrolled exclusively in an online program as of March 13, 2020
- DO I NEED TO APPLY FOR THE CARES ACT EMERGENCY GRANT AND HOW WILL I RECEIVE MY EMERGENCY GRANT?
- Students will complete an Emergency Grant Request Form. The form is in the Student Information Portal. Applications will be reviewed bi-weekly. Upon meeting eligibility requirements, the amount of the emergency grant aid will be determined by a review of the request form (amount requested by the student and need for assistance as related to COVID-19) and the student's expected family contribution. Funds will range from \$200 to \$1,000.
  - Checks will be mailed to the student's home address as recorded in the College's Student Information System.
  - Checks will be processed and mailed five (5) days following approval of the student's application. Ineligible students will be notified in writing.
- HOW MUCH EMERGENCY GRANT MONEY WILL I RECEIVE?
- The amount of emergency grant aid will be connected to the student's expected family contribution as determined by the completion of the FAFSA (Free Application of Federal Financial Aid).
- WHAT IF I NEED MORE MONEY THAN THE EMERGENCY GRANT I RECEIVED?
- We understand that students have significant financial needs during this time. These emergency grants are meant to help meet your financial needs, but we know the grants may not be enough money for many students. If you are having substantial financial difficulties, please reach out to the Office of Financial Aid and Scholarships for information on other resources that may be available.

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- WHO DO I CONTACT IF I HAVE QUESTIONS?
  - For basic questions about your eligibility for CARES Act emergency aid grants, email [financialaid@kvcc.me.edu](mailto:financialaid@kvcc.me.edu)
  - For questions about the disbursement of grant funds, email [businessoffice@kvcc.me.edu](mailto:businessoffice@kvcc.me.edu)