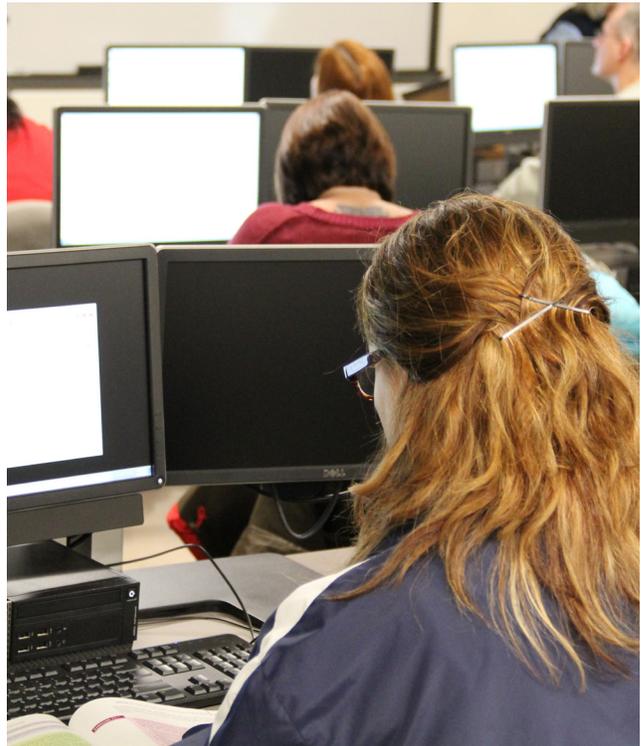# MEDICAL CODING

CERTIFICATE PROGRAM

As important members of a medical team, medical coding and billing professionals acquire a diverse set of skills and knowledge of medical terminology and anatomy, as well as proficiency in medical coding and billing software. This is a great career path for those interested in staying connected to the healthcare industry. Medical and billing coding professionals process and code health insurance claims, manage patient bills, and track quality assessments. They work behind-the-scenes to help maintain the accuracy and integrity of the billing functions of healthcare providers.

"I am excited to take the knowledge I have learned in the classroom into a healthcare facility. Being a Medical Coder will provide me with the skills and knowledge to process and code information."

Accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM), Accreditation Services c/o AHIMA, 233 N. Michigan Ave, 21st Floor, Chicago, IL 60601-5800, *cahiim.org*

Pursue a great career in medical coding and billing

What Medical Coding graduates do:

- Review patients' records for appropriateness of data, pre-existing conditions, such as diabetes
- Use coding books and software to assign clinical codes for reimbursement and data analysis
- Assign appropriate diagnoses and procedure codes for patient care, population health statistics, and billing purposes
- Work with physicians to ensure that patients' records are complete and that all diagnoses and treatments are documented
- Work as a liaison between the health clinician and billing offices

Career Opportunities:

- Hospitals
- Physicians' Offices
- Nursing Homes
- Administrative Services
- Professional Services

For further questions about this program, please contact:
him@kvcc.me.edu or go to: *www.kvcc.me.edu/him*

MEDICAL CODING

		COURSE #	COURSE TITLE	CREDITS	PREREQUISITES (CO-REQUISITES)

Certificate

First Semester

__ __	BIO213	Anatomy and Physiology I	4	Min. Accuplacer reading score of 80, completion of LEAP seminar, or successful completion of a college level laboratory science course
__ __	MAS102	Medical Terminology	3	

Second Semester

__ __	BIO214	Anatomy and Physiology II	4	Minimum grade of "C" in BIO213
__ __	CPT117	Software Applications I	3	Computer ACCUPLACER score of 76 or greater, CPT018, or permission of instructor
__ __	HIT136	Introduction to Coding and Classification	3	BIO213, HIT101, MAS102 or enrolled in Medical Coding certificate program

Third Semester

__ __	BIO216	Pathophysiology	3	BIO214
__ __	HIT201	ICD-10-CM/PCS Coding & Classification Systems	4	HIT136 (BIO216)
__ __	MAT113	Elements of Mathematics	3	Placement test

Fourth Semester

__ __	COM104	Introduction to Communication	3	
__ __	HIT222	CPT-4 Coding	4	HIT201
		Total Credits	34	

CRITERIA FOR GRADUATION

Students must complete 34 credits in the Medical Coding certificate program and achieve a minimum grade of "C" in all courses. Students must attain a final GPA of 2.0 or higher.

GAINFUL EMPLOYMENT

For more information about the Medical Coding Certificate's graduation rates, the median debt of students who completed the program, and other important information, please go to
http://www.kvcc.me.edu/pages/general/gainful-employment.

Revised: September 24, 2013