POSITION ANNOUNCEMENT

DATE: March 4, 2016

POSITION TITLE: Student Navigator (TAACCCT IV Grant Funded)

INSTITUTION: Kennebec Valley Community College (KVCC) is a 2-year comprehensive community college in the center of Maine serving approximately 2400 students from Somerset, Kennebec, and Knox counties and well beyond. In 2014, KVCC expanded its Fairfield-based operation to include a new 600-acre Harold Alfond Campus in Hinckley, Maine. Over the past three years, KVCC has invested nearly $30 million in college programs, infrastructure, and buildings including construction of the new KVCC Center for Science and Agricultural Education, the 120-acre organic farm at KVCC (including education facility, vegetable processing center, equipment, implements, systems, soils, livestock, greenhouses, shelters, fields), a new state-of-the-art culinary arts facility and demonstration kitchen, the largest carpentry lab in the northeast, an indoor electrical lineman training facility, two medical simulation labs, an early childhood outdoor family education lab, a CNC machine tool lab, a welding lab, and many other important updates including a vast overhaul of IT equipment, software, and computers. KVCC’s new Alfond Campus and the revitalized Fairfield campus offer an unparalleled environment for inspiring new academic energy and innovative thinking. KVCC is a collegial environment emphasizing student success and respect for employees, students, and the community.

SALARY: Salary and benefits commensurate with the Agreement between the Maine Community College System and the MEA Administrators Unit; Level III ($39,589.38-$50,150.66)

QUALIFICATIONS: Baccalaureate Degree and two to four years of related experience. Knowledge of, and proven experience in, an educational environment, preferably student advising.

RESPONSIBILITIES: This position is designed to ensure planning, organization, and administration of focused academic advising and student support services for students entering Sustainable Design-Build, Medical Assisting, or Mental Health programs. These programs are recognized in the U.S. Department of Labor/ETA TAACCCT IV grant and are tied to recently-identified skilled workforce needs of local employers. The Student Navigator will test and refine student support services designed to help TAA-eligible workers, un/underemployed participants and veteran Maine participants persist in the program of study. The goal for participants is the attainment of one of the three program choices as quickly as possible, to fill high demand jobs across the state.

APPLICATION PROCEDURE: Initial review of applications will begin immediately and will continue until the position is filled. Submit the following: cover letter, resume, official transcript of highest degree earned, and the KVCC Application for Employment (visit: http://www.kvcc.me.edu/employment and download form) to:

mbrennan@kvcc.me.edu

Monica L. Brennan
Executive Assistant to the President

This position is paid for by a grant from the U.S. Department of Labor, Employment and Training Administration. Kennebec Valley Community College is an equal opportunity affirmative action institution and employer. Adaptive equipment is available upon request. For more information, please contact the Affirmative Action Officer at 453-5000.