KENNEBEC VALLEY COMMUNITY COLLEGE
UNIVERSAL DUAL ENROLLMENT APPLICATION FORM

Dual Enrollment Student Type: *(to be completed by **DE partner contact or KVCC employee only**)*

☐ **High School/Dual** ☐ **Tech Center Dual/Perkins**

☐ **Tuition Wavier Program** ☐ **Walk-in/Other**

Section 1: *(to be completed by **Student or DE partner contact,** please print)* **Student Information**

Name: _____ _____ _____
Last, First, Middle | Social Security Number | Date of Birth: (mm/dd/yy)

Address: _____ _____, ME _____ _____
Street | City | Zip Code | Telephone Number

If in high school: Current Grade Level _____ Current High School: _____

Which best describes your background? ☐ Hispanic/Latino ☐ American Indian/Alaska Native ☐Asian ☐White ☐ Black/African American ☐ Native Hawaiian /other Pacific Islander

Gender (optional) ☐Male ☐Female

Section 2: *(completed by **Student**, please print)* **Course Registration Information**

Semester when you will be taking course (s): **Fall** ☐ **Spring** ☐ **Summer** ☐ **Year:**

Course #	**Section #**	**Course Title**

Section 3: **High School Guidance Approval**
*(completed and signed by **High School Guidance Department)***

The student:
- Has this high school's permission to attend a KVCC class ☐ YES
- Has attained at least the Junior level in his / her studies ☐ YES
- Has a most recent High School GPA equivalent to a B or higher ☐ YES

Has taken the Accuplacer and scores are in the acceptable range
(Not required for Tuition Wavier program students and most Tech Center students. PLEASE NOTE SCORES BELOW)

MATHEMATICS SCORE(55+)		**ALGEBRA SCORE(75+)**	
READING SCORE(59+)		**WRITING SCORE(74+)**	

School Coordinator Please check verify cost arrangements for this course:
☐ Costs to be covered by the school district and / or KVCC: Fees: _____ Books: _____
☐ Cost to be covered by the student: Fees: _____ Books: _____
(Please refer to Current Fee Guide below for fee amounts)

_____ _____ _____ _____
Signature of Guidance Director or Designee Date Email Phone Number

Current Revision: 05/09/2009

Section 4: *(completed, reviewed, and signed by **Parent or Legal guardian and Student**)*

Check if student is age 18 or older ☐

REQUIRED FOR ALL MINORS (under age 18) ATTENDING KVCC CLASSES- students will not be registered for college credit course until this release is signed and on file with KVCC

Maine Community College System Assumption of Risk, Release and Liability Waiver Form for Enrollment of Minor Students

_____ ("the minor student") and _____ ("the parent" or "the legal guardian") want the minor student to take classes at Kennebec Valley Community college. The parent represents that the minor student is not yet 18 years of age; that the parent is the parent or legal guardian of the minor student; and that the parent is legally competent to sign this form on behalf of the minor student. The parent and minor student (collectively "we") agree to the following representations, understandings and agreements.

We understand that the law and culture of higher education generally presume that college students are mature adults capable of independently evaluating their environment and independently attending to their needs. We understand that the minor student will voluntarily enter into an adult environment; that the College will treat the minor student as an adult within that environment; and that the minor student accepts fully the rights and responsibilities of an adult within that environment. We understand that expectations that we may have for support and service(s) that may arise from the minor student's experience in secondary education will often not be appropriate or available in the collegiate setting. In particular, we understand that the minor student will be taking college level courses and that the academic environment will encourage free discussion and open inquiry of sometimes controversial subjects.

We represent that the minor student has the emotional and intellectual maturity necessary to participate beneficially in the collegiate environment. We have access to, and agree to follow, all College policies and procedures and, if the minor student indicates that he or she cannot adapt to that environment, we agree to withdraw, and/or permit the College to remove, the minor student from the College.

We understand that the College will have specific rules that will apply to the minor student's ability to enroll and attend. These rules may include, but are not limited to, certain enrollment prerequisites, registration requirements, placement tests, matriculation status, and access to "remedial" or "developmental" courses. Examples of such rules are as follows: **See section # 3 above**

For a complete understanding of like applicable rules, we agree to consult with the College and we agree to accept their application to the minor student.

On behalf of ourselves, our family, heirs and personal representative(s), we understand and agree that the College will treat the minor student as an adult; that we have had a reasonable opportunity to consider the risks of a minor student participating in the adult and independent learning environment of the College; and that we assume all such risks regarding the minor student's participation at the College. On like behalf, we further release, hold harmless, indemnify and covenant not to sue the Maine Community College System, College and their governing boards, trustees, employees and any agents from and against any and all liability for harm, injury, damage, claims, demands, actions, causes of action and expenses of any kind that we may have or that may hereafter accrue to us, directly or indirectly, related to any loss, damage or injury that we may sustain from the minor student's participation at the College.

We have both read this form; we both understand its terms and conditions; and we both intend to be bound by it from the date of signature below until the student reaches his or her 18th birthday and is no longer a minor.

_____/_____ _____/_____

Parent's Signature Date Student's Signature Date

_____ _____

Parent's Printed Name Student's Printed Name

Current Applicable KVCC Student Fee Guide

Student Administrative Fee for High School/Dual Enrollment Students - $50.40

Student Administrative Fee for Tuition Wavier Program Students: variable EX: $59.40 - 3 credit hour courses (non-tech)
$79.20 - 3 credit hour courses (tech)*
$112.80 - 4 credit hour courses (non-tech)
$138.60 - 4 credit hour courses (tech)*

***An additional Technical Fee is assessed for all core courses which are more expensive to deliver (involving laboratories, clinical supervision, specialized supplies, etc…)**

For Admissions Office use only **KVCC Admissions Approval**

The student named above has met the qualifications outlined by the college to enroll in the courses listed above under the High school Wavier & Reduction Program

Admission Office Representative: _____/_____

Signature Date

Current Revision: 05/09/2009