

HEALTH INFORMATION TECHNOLOGY ADMISSION REQUIREMENTS CHECKLIST

Admission Requirements	Notes	Date Completed
Official High School Transcript or GED Scores	Official high school transcript	
Successful completion (grade of C or better) of: <ul style="list-style-type: none"> • High school basic math, OR • Adult Education basic math , OR • MAT-025 Numerical Skills (Pass), OR • MAT-113 Elements of Math 		
Successful completion (grade of C or better) of: <ul style="list-style-type: none"> • High school Biology with a lab, OR • Adult Education Biology with a lab, OR • College Biology with a lab (grade of C or better), OR • BIO-213 Anatomy and Physiology I (grade of C or better) 	Within Past 5 Years	
Health Occupations Basic Entrance Test (HOBET): <ul style="list-style-type: none"> • <i>May be taken twice in an academic year (September to August)</i> • <i>No less than 45 days between test dates</i> • <i>Cost is \$25.00 per testing session and is non-refundable.</i> • <i>Test consists of Reading, Math, Science, English & Language</i> 	Required composite score 59 Percentile**	
	<i>Contact Admissions at 453-5160 to register for a test date. Payment is needed at the time of registration.</i>	
Academic Standing <ul style="list-style-type: none"> • Students must be in good academic standing • A cumulative Grade Point average of 2.0 or higher. 	Cumulative GPA of 2.0 or higher (if applicable)	
Required Personal Essay	Form may be obtained in Admissions Office	
Required Information Session <i>For acceptance into the HIT program, applicants must attend the required HIT Information Session.</i>	Students will be notified of this date.	
These classes will fulfill requirements in the HIT program:		
BIO-213 Anatomy & Physiology I		
BIO-214 Anatomy & Physiology II		
BIO-216 Pathophysiology & Principles of Pharmacology		
BUS-115 Principles of Management		
COM-104 Introduction to Communication		
CPT-117 Software Applications I		
CPT-121 Software Applications II		
ENG-101 College Composition		
MAS-121 Medical Terminology		
PSY-101 Introduction To Psychology		
MAT-113 Elements of Math		
Humanities Elective		

**** NOTE: The required composite score is set from Sept 2011 through August 2012. KVCC reserves the right to change this score at the beginning of an academic year.**

Updated 11/21/2011

Notice to Applicant

Criminal Background Checks

Applicants to certain programs need to note that a criminal background check will likely be required while enrolled in the program or as a condition of employment in the field. Certain internship and/or practicum sites, such as health care facilities, may limit or deny clinical privileges to those students who have a prior or current criminal record.

- Should a clinical facility refuse to permit a student to complete a clinical rotation based upon the student's criminal background check, the student may not be able to complete the program. In the event a student is denied placement at a clinical site the college will likely be required to enter an academic dismissal from the program.
- Additionally, certain licensing boards may refuse to issue a license to practice based upon prior or current criminal offense (s). To learn more about whether the program or profession in which you are interested has such requirements or limitations, contact the appropriate Department Chair.

Infectious Diseases

Applicants who consider a career in Nursing or the Allied Health professions should be aware that during the course of their education and subsequent employment, they will be working in situations where exposure to infectious diseases is probable. This is an occupational risk for all health care workers. Persons should not become health care workers unless they recognize and accept this risk. Proper education and strict adherence to well-established infection control guidelines, however, can reduce the risk to a minimum. Thorough education in infection control procedures is an integral part of each health care program.

Exposure to Latex

Additionally, applicants should be aware that exposure to natural rubber latex (NRL) is likely. Individuals exposed to NRL products may develop allergic reactions such as skin rashes; hives; nasal, eyes, or sinus symptoms; and, rarely, shock.

Costs

Costs associated with required immunizations, criminal background checks, finger printing (when applicable) and admission testing are the responsibility of the applicant.