

KENNEBEC VALLEY COMMUNITY COLLEGE

**Policy #:**  
2.02

**Effective:**  
06/22/12

**Replaces:**  
10/01/07

**PRE-ENTRANCE EXAMINATIONS**

All program applicants will be scheduled for a pre-entrance exam upon receipt of a completed KVCC application as part of the admissions process. Testing begins in October and continues through the school year as needed. The testing process is as follows:

1. Upon receipt of the completed KVCC application, the applicant will be informed in writing of the scheduled testing date(s).
2. Applicants for Open Enrollment programs (Applied Electronics, Business Administration, Education Technician, Industrial Electrical/Electronic Technician, Lineworker Technology, Medical Assistant) are administered the "Accuplacer Examination Test for Community Colleges."
3. Nursing applicants are administered the PAX-RN Examination. The applicant is charged a \$40.00 fee for this exam (fee subject to change without notice).
4. Allied Health applicants (Occupational Therapy Assistant, Physical Therapist Assistant, Respiratory Therapist, Radiologic Technology) are administered the Health Occupations Basic Entrance Test (HOBET). This is not a self-scored test. The applicant is charged a non-refundable \$25.00 fee for this exam (fee subject to change without notice).
5. These pre-entrance exams are administered by a member of the Admissions staff.
6. Test results for Nursing and Allied Health program applicants will be maintained by the Admissions Office; results for Open Enrollment program applicants will be maintained by the Student Services office.
7. Test results for all applicants are an integral part of the completed application package and are forwarded to the Admissions Committee.
8. Recommendations or requirements for remedial courses and/or referral to Professional Learning Assistants or the Counselor for Students with Disabilities will be made by the Admissions Committee.
9. Students with disabilities requesting accommodations need to contact the Dean of Students and provide documentation one week prior to test date.