



POSITION ANNOUNCEMENT

DATE: July 21, 2017

POSITION TITLE: Dean of Workforce Training and Professional Development

INSTITUTION: Kennebec Valley Community College (KVCC) is a 2-year comprehensive community college in the center of Maine serving approximately 2400 students from Somerset, Kennebec, and Knox counties and well beyond. In 2014, KVCC expanded its Fairfield-based operation to include a new 600-acre Harold Alfond Campus in Hinckley, Maine. Over the past three years, KVCC has invested nearly \$30 million in college programs, infrastructure, and buildings including construction of the new KVCC Center for Science and Agricultural Education, the 120-acre organic farm at KVCC (including education facility, vegetable processing center, equipment, implements, systems, soils, livestock, greenhouses, shelters, fields), a new state-of-the-art culinary arts facility and demonstration kitchen, the largest carpentry lab in the northeast, an indoor electrical lineworker training facility, two medical simulation labs, an early childhood outdoor family education lab, a CNC machine tool lab, a welding lab, and many other important updates including a vast overhaul of IT equipment, software, and computers. KVCC's new Alfond Campus and the revitalized Fairfield campus offer an unparalleled environment for inspiring new academic energy and innovative thinking. KVCC is a collegial environment emphasizing student success and respect for employees, students, and the community.

SALARY/BENEFITS: Confidential Unit, Level 6, Salary range \$52,242-\$74,358. Benefits include: Retirement choice of Maine Public Employees Retirement System (MainePERS) or Teachers Insurance & Annuity Association College Retirement Equities Fund (TIAA-CREF) - in lieu of Social Security; full employee health/dental insurance and approximately 60% of cost for dependent coverage; life insurance paid by the MCCS; Vacation 20 days/year; Personal 2 days/year; Sick 12 days/year; and 12 paid holidays.

QUALIFICATIONS: Master's Degree or advanced degree in Business; Other relevant experience and credentials will be considered; five years of work experience of an administrative nature in organizational development and professional training. Ability to be highly independent with work and to make judgments; excellent leadership, organizational, interpersonal and communication skills demonstrated through work experience; ability to work with diverse, statewide businesses; solid and creative communications techniques that are effective and timely both orally and in writing; demonstrated entrepreneurial talent; success in team building and participatory leadership; knowledge of accounting and databases; curriculum development.

RESPONSIBILITIES: This position provides strategic oversight of the KVCC Institute for Workforce Training and Professional Development and any special initiatives requested by the President. The primary function of this position is to provide direction to the college's Workforce Training and Professional Development department staff, programs, outreach to local businesses and industry groups regarding customized training and professional development opportunities based on business needs and market trends and responsible for all outcomes. This position will oversee the financial and program management of all training in credit and non-credit capacity, which includes EMS and any other trainings.

This confidential position reports directly to the President and serves on the Executive Leadership Team, as well as the Leadership Team, which is the policy oversight committee for the College.

APPLICATION PROCEDURE: Initial review of applications will begin immediately and will continue until the position is filled. **Submit the following: cover letter, resume, official transcript of highest degree earned, and the KVCC Application for Employment** (visit: <http://www.kvcc.me.edu/employment> and download form) to mbrennan@kvcc.me.edu:

*Kennebec Valley Community College is an equal opportunity affirmative action institution and employer.
For more information, please contact the Affirmative Action Officer at 453-5000.*

Kennebec Valley Community College

92 Western Avenue, Fairfield, Maine 04937-1367

(207) 453-5000 Fax (207) 453-5108